



**Augusta Art Guild**  
116 Main Street  
Augusta, Kentucky 41002  
augustaartguild@gmail.com  
www.AugustaArtGuild.com

## EXHIBITION PROPOSAL

The Augusta Art Guild is always seeking new exhibits to display in our gallery located at 116 Main Street in Augusta, Kentucky. If you are interested in showing your work, please review and submit the information requested below.

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Name

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Phone

E-Mail

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Website

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Title of Exhibition

Month/Year Requested

Are you an AAG Member? Y N

**Please attach the following;**

1. Artist Statement
2. Artist Bio/Background
3. 5 images of the work to be exhibited
4. Description of the work; medium used, e.g. oils, mixed media, pastels, etc, or any details not covered in the Artist Statement

This Information may also be submitted by email to [augustaartguild@gmail.com](mailto:augustaartguild@gmail.com)

All Exhibition Proposals are reviewed by the AAG Board. When approved, you will receive a copy of this Proposal signed by an AAG representative

Please note the following requirements for exhibitions at the AAG Gallery.

- This Exhibition Proposal must be completed and submitted at least 60 days before the requested exhibition date.
- The Artist(s) Exhibition will run for one (1) month, guaranteeing the four (4) full weekends of that month. Months with 5 weekends or other calendar irregularities to be negotiated.

- The Gallery fee for a non-member must be paid in advance and is \$50 for the one-month period. The fee for two or more non-members is \$75 for a one-month period. AAG members may display their work without a fee.
- The Artist(s) will be solely responsible for the installation and removal of their exhibit. Any property damage incurred as a result of the installation and/or removal of the exhibition must be repaired and is the fiscal responsibility of the Artist(s).
- The Artist(s) only has access to the main gallery room for their show. The side room is reserved for member work.
- The Artist(s) will be the primary agent for promoting the exhibition. This can be done by utilizing social media, mailing marketing materials to the public, etc.
- The Artist(s) will be responsible for all elements of the Opening Reception, including providing refreshments, set-up, and clean-up.
- The Artist(s) will commit to serving as Gallery Sitter during business hours (**Saturday & Sunday, 12pm - 4pm**) for the duration of their show. If the Artist(s) cannot cover the gallery, it is their responsibility to find qualified sitters (Guild Member). The requirements outlined in the current "Operational Guidelines for Gallery Sitter" must be followed.
- The Augusta Art Guild will do everything within its power to ensure the security of the Artist(s) work within the gallery during the exhibition. However, the Augusta Art Guild is not liable for any damage, loss, or theft.
- The Augusta Art Guild will receive 15% commission and 6% sales tax for the State of KY from all sales of your work.
- The money from all sales - cash / check / credit card - must first be maintained and processed by the Augusta Art Guild. After the appropriate sales tax and commission have been deducted, a check will be sent to the Artist within 30 days.

I agree to adhere to the expectations outlined above.

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**Artist / Date**

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**AAG Representative / Date**